



# EVACUATION DIAGRAM

## Bowen Place

Tenth Floor, 341 Bowen Terrace, New Farm

### EVACUATION PROCEDURE

#### ON THE DISCOVERY OF SMOKE/FIRE

- Alert people and evacuate the immediate area
- If safe to do so, contain Fire Spill or leaks by closing doors
- Ensure an alarm has been raised by
  - External- dialling 000
  - Internal - activating manual call point or raise the alarm **"SHOUT FIRE"**
- Notify your Evacuation Coordinator of the location, nature and status of the emergency (e.g. fire, spill, gas leak)
- Follow your Evacuation Coordinator's instruction, and evacuate if necessary.
- If safe to do so, attempt to extinguish the fire or if Gas leak, attempt to turn off Gas Mains.

NOTE: DO NOT stop to collect personal belongings  
DO NOT use lifts  
DO NOT return to the building until authorised to do so

### REMOVE PEOPLE

from immediate danger, DO NOT block exits & exit routes

### ALERT-RAISE THE ALARM

Advise Evacuation Coordinator/Management  
Dial 000

### CONTAIN FIRE & SMOKE

Select and use extinguishers if safe to do so, closing windows and doors to contain smoke/fire

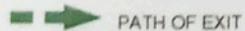
### E VACUATE

Use fire stairs /exits. Take others with you, proceed to the main assembly area

### LEGEND



ASSEMBLY POINT



PATH OF EXIT



DRY CHEMICAL POWDER EXTINGUISHER



EMERGENCY EXIT



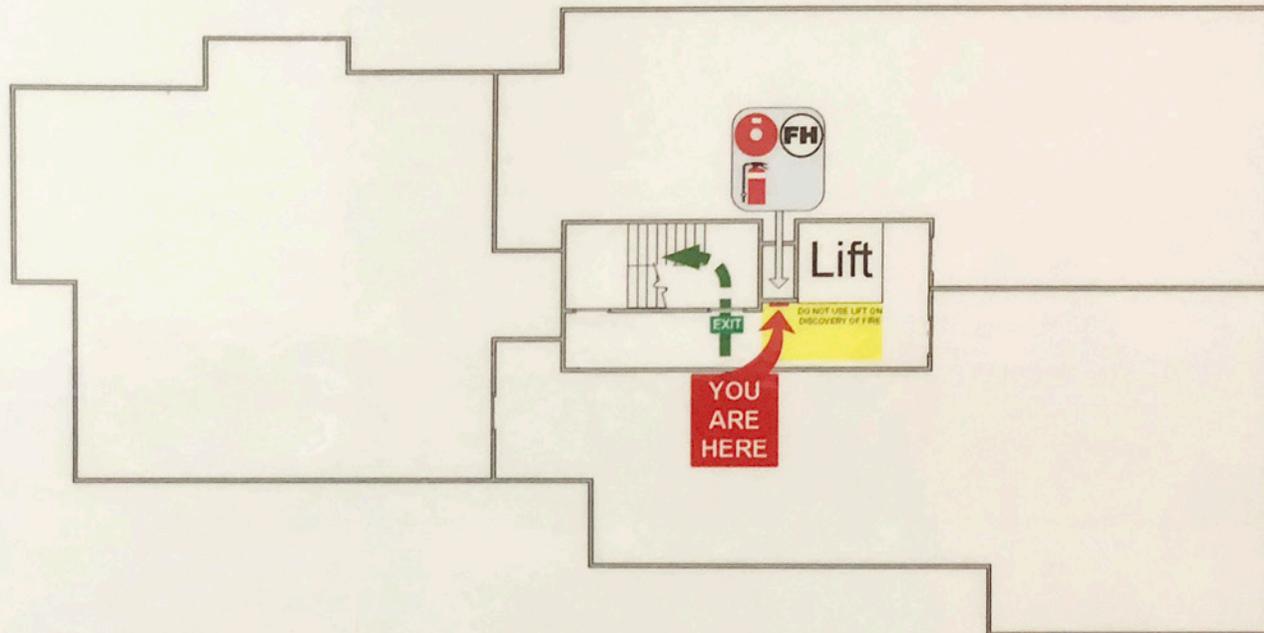
HYDRANT



FIRE HOSE REEL

Mobility impaired persons should evacuate immediately on hearing fire alarm assisted by a nominated person.

It should be clearly understood that the primary duty of occupants is not to combat the fire, but to ensure as far as practical and to the best of their ability, the safety of themselves and others. Occupants with first attack fire fighting skills may attempt to extinguish the fire if safe to do so.



### PORTABLE FIRE EXTINGUISHER GUIDE

	Water	Wet Chemical	Foam	Dry Chemical Powder ABE	Carbon Dioxide (CO <sub>2</sub> )	Vapourising Liquid	Fire Blanket
<b>A</b> Ordinary Combustible (Wood, Paper, Plastics, etc)	✓	✓	✓	✓	✗	✓	✓
<b>B</b> Flammable and Combustible Liquids	✗	✓	✓	✓	✓	✓	✓
<b>C</b> Flammable Gases	✗	✗	✗	✓	✓	✗	✗
<b>E</b> Energised Electrical Equipment	✗	✗	✗	✓	✓	✓	✗
<b>F</b> Cooking Oils & Fats	✗	✓	✓	✗	✗	✗	✓

### SITE PLAN

